



NORTH WALSHAM TOWN COUNCIL

Minutes of the Finance & Grants Meeting

held on 6 February 2020, at 18 Kings Arms Street, North Walsham

PRESENT:

Councillors: Cllr B Hester (Chair); Cllr P Heinrich; Cllr Sims

Town Clerk: Ms J Shields

The meeting opened at 18.00

Cllr Sims opened the meeting as Deputy Chair

1. TO ELECT CHAIR OF FINANCE & GRANTS

Cllr Hester - was proposed by Cllr Sims and seconded by Cllr Heinrich, it was **RESOLVED** that Cllr Hester was elected as Chair of Finance

2. TO ELECT DEPUTY CHAIR OF FINANCE & GRANT

Cllr Sims decided to stay as Deputy

3. APOLOGIES FOR ABSENCE

Cllr Gray (No apologies); Cllr Harris (No apologies)

4. DECLARATIONS OF INTEREST

Pecuniary interest: None

Personal interest: item 8 (to consider grant-Think Carers)

5. TO APPROVE MINUTES OF PREVIOUS MEETING – emailed with Agenda

(As per Standing Order 12b, to approve accuracy of actions & decisions as a true record)

As proposed by Cllr Hester and seconded by Cllr Sims, it was **RESOLVED** that the Minutes of the meeting 18 November 2019 were agreed as a true record

6. UPDATE ON MATTERS FROM PREVIOUS MINUTES

Decision/Action log attached

7. TO CONSIDER GRANT – WALSHAM DRAMA & SINGING GROUP £500

As proposed by Cllr Hester and seconded by Cllr Sims it was **RESOLVED** to approve up to £500 for receipts or reimbursement subject to liaising with the Drama & Singing to clarify what money is spent on and match funding

8. TO CONSIDER GRANT – THINK CARERS £500 (last grant April 19)

As proposed by Cllr Hester and seconded by Cllr Sims it was **RESOLVED** to award up to £500 for receipts or reimbursement but this would not be paid until April 2020 as Groups/Organisations are only allowed one grant per year

9. TO CONSIDER PAYING SUPPLIERS BY BANK TRANSFER

All councillors in favour of paying online, with two Councillors authorising draft payments. Clerk to investigate NatWest charges and customer services against Unity Trust who charge £6 a month – Defer to next meeting



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10. TO CONSIDER PAYING WAGES BY STANDING ORDER

It was discussed that this would be the best way to pay the wages as they could then be done on any day of the month, rather than always on the 20th, and any overtime could be paid in arrears if necessary. As proposed by Cllr Heinrich and seconded by Cllr Sims it was **RESOLVED to pay wages by Standing Order**

11. TO CONSIDER LEAVING TENNIS COURTS OPEN

To encourage more people to use the courts the D&A Committee have recommended to leave the Courts open. As proposed by Cllr Hester and seconded by Cllr Heinrich it was **RESOLVED to leave the Tennis courts open and not charge for the use of Courts**

12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

- Paying by Bank Transfer, which bank gives better customer service
- Grant Walsham Community Events – take to Full Council

13. DATE OF NEXT MEETING

Thursday 14 May 2020 at 18.00

The meeting closed at 18.40

DRAFT