



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the VIRTUAL Council Meeting

held on 4 May 2020

**Present:**

**Town Councillors:** Cllr Bull (Chair); Cllr Felstead; Cllr Gotts; Cllr Gray; Cllr Harris; Cllr Heinrich; Cllr Hester; Cllr Jackson; Cllr Melville; Cllr Murphy; Cllr Sims; Cllr Wright;

**Town Clerk:** Ms Shields

**Deputy Clerk:** Ms Foster

**Members of Public:** 1

The meeting opened at 19.00

**1. APOLOGIES FOR ABSENCE**

Cllr Choudhury; Cllr Edge; Cllr Fryer;

**2. DECLARATIONS OF INTEREST**

Personal interests: None

Pecuniary interests: None

**3. TO APPROVE MINUTES OF PREVIOUS COUNCIL MEETING - emailed with Agenda**

(As per Standing Order 12b, to approve accuracy of actions & decisions as a true record)

To approve minutes of the Council meeting 25 February 2020

As proposed by Cllr Murphy and seconded by Cllr Wright, it was **RESOLVED** that the minutes of the Council meeting held on 25 February 2020 be agreed as a true record. The minutes will be signed at the next ordinary meeting by Cllr Bull

**4. UPDATE ON MATTERS FROM PREVIOUS MINUTES**

Decision/Action Log (Clerks report attached)

**5. PUBLIC FORUM**

(Standing Order 3e - Items on this agenda only, Standing Orders 3f - Total duration 15mins max, Standing Orders 3g - Max 3mins per person, - Standing Orders 3h - Questions don't require a response at this meeting)

To receive verbal report regarding planning item 9.1 – 11-27a Grammar School Rd:

- Currently 3 unoccupied & 4 occupied properties, maintenance workshop, wash area
- Demolition of some properties (13, 25 & 25a)
- Alterations of some residential properties which will be retained (nos. 11, 17, 19 & 27)
- Erection of 52 extra care apartments – 42 (2 bed) & 10 (1 bed)
- Sheltered level parking, for staff and visitors
- To include Restaurant/Café, Gym, Spa/Therapy room
- Staff accommodation and outside gardens
- Carers/Doctors on site
- Undercover walkways
- Environmental & Traffic assessments have been undertaken

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### 6. TO CONSIDER KEEPING EXISTING COMMITTEE'S MEMBERS UNTIL MAY 21

As proposed by Cllr Hester and seconded by Cllr Bull, it was **RESOLVED** to keep existing Committee member until May 21 and suspend Standing Order 7a, this negates the decision 'to defer appointing any new Committee Members until the annual meeting in May' made at the meeting held on 25 February 20, item 7

To consider appointing new members to following Committees due to resignations

- 6.1 Planning x1 Cllr Gotts
- 6.2 Development and Amenities x2 Cllr Felstead & Cllr Sims
- 6.3 Personnel and Governance x2 Cllr Gotts & Cllr Wright
- 6.4 Media and Information x1 Cllr Hester

### 7. TO CONSIDER KEEPING EXISTING REPRESENTATIVES TO EXTERNAL BODIES UNTIL MAY 21

As proposed by Cllr Murphy and seconded by Cllr Felstead, it was **RESOLVED** to keep existing representatives to external bodies member until May 21

- 7.1 Appoint new member to High Street Action Zone following resignation x1 Cllr Murphy
- 7.2 Appoint representatives to new Group Western Development Focal Group x4 Cllr Gotts, Cllr Hester, Cllr Bull, Cllr Wright and Cllr Heinrich as ex-officio

### 8. MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

#### 8.1 To consider options for non-working Streetlights at Manor Rd

4 lights at the top of Manor Rd with overhead cables, these have been hit twice in the last 3 years and were repaired 2 years ago with the overhead cables being replaced. They have now been hit again and a decision needs to be made to either repair or remove.

3 quotes were considered: -

To move 1<sup>st</sup> streetlight from the left to the right-hand side of Road (so no overhead wires crossing the Road) and replace existing overhead cables down to the other 3 streetlights - £41,995 + VAT

To move 1<sup>st</sup> streetlight from the left to the right-hand side of Road (so no overhead wires crossing the Road) and keep existing streetlights - £25,495 + VAT

To remove lights completely - £8995 + VAT

As proposed by Cllr Heinrich and seconded by Cllr Murphy, it was **RESOLVED** to accept quote 3 to remove all non-working lights @ £8995.00 +VAT

#### 8.2 To consider replacing Streetlight at Happisburgh Rd

It was discussed whether to replace or remove this streetlight. The light is opposite the War Memorial Pak and close to the School, so it was decided it was indeed necessary to replace.

As proposed by Cllr Murphy and seconded by Cllr Hester, it was **RESOLVED** to replace the Streetlight at Happisburgh Rd @ £1695.00+VAT

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### 9. PLANNING

- 9.1 To discuss planning application for 11-27A Grammar School Rd (demolition & erection of 52 Extra Care dwellings)

The impact on traffic was discussed and a traffic assessment had been carried out. It was also discussed that elevations would overlook residential properties, but there where no windows on the side that overlook elevations.

As proposed by Cllr Wright and seconded by Cllr Melville, it was **RESOLVED to enter no objection to this planning application**

- 9.2 To discuss planning application for 4 St Nicholas Court

It was discussed that an objection had been made stating the development had encroached on private property and the appropriate notice had not been made to the owner.

As proposed by Cllr Melville and seconded by Cllr Murphy, it was **RESOLVED to enter an objection as part of the development encroaches on private land**

### 10. DEVELOPMENT & AMENITIES

To consider erecting a Flagpole at the War Memorial Park s106, and an update on the statues (RM/BH)

It was discussed to put a flagpole at the War Memorial Park behind the Cairn to be used for events happening on the park. An amendment was made by Cllr Sims to put an additional flagpole in the flowerbeds outside the old Council Offices. The original wooden flagpole has been stored and was agreed to try and re-erect in the middle of the flowerbed. Planning permission will be needed for both flagpoles and permission will be needed from NNDC to erect the wooden flagpole in their flowerbeds.

As proposed by Cllr Bull and seconded by Cllr Sims, it was **RESOLVED to erect a flagpole at the War Memorial Garden and the flowerbeds outside the old Council Offices** (subject to planning permission and permission from NNDC)

Update:

Final plan from Daniel will be emailed to all Councillors along with all quotes received so far. If all Councillors are happy with both of these, then it has been agreed to go ahead with the quotes.

### 11. FINANCE

- 9.1 To approve income and expenditure for February 2020  
As proposed by Cllr Murphy and seconded by Cllr Bull, it was **RESOLVED to approve**
- 9.2 To approve income and expenditure for March 2020  
As proposed by Cllr Murphy and seconded by Cllr Melville, it was **RESOLVED to approve**
- 9.3 To receive Scrutineer Reports for Quarters 3 (Oct-Dec) & 4 (Jan-Mar)
- 9.4 To receive comparisons of estimated against actual for year 2019-20
- 9.5 To approve expenditure up to 28 April 2020  
As proposed by Cllr Wright and seconded by Cllr Bull, it was **RESOLVED to approve**

### 12. TO RECEIVE DELEGATED POWERS MADE DURING MARCH & APRIL

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The decisions made during March and April were received and accepted by the Council with no questions

### 13. TO NOTE THE CHANGES IN LEGISLATION FOR COUNCIL MEETINGS UNTIL MAY 2021

- 13.1 The Annual Town meeting is not required for 2020
- 13.2 Remote meetings can legally continue until 7 May 2021 and be held on any day at any time
- 13.3 Chair and Vice Chair of Council may remain in their post until May Annual Council meeting 2021 if agreed OR the May Annual Council meeting 2020 can be deferred to another date
- 13.4 AGAR deadlines have been extended to 30 August 2020
- 13.5 Exercise of Public Rights publish date has been extended, to on or before 1 September 2020

The meeting closed at 20.00

Initials.....*WJ*.....

Date:.....*29/6/2020*.....