



NORTH WALSHAM TOWN COUNCIL

Personnel & Governance Meeting – 12 March 2020

Published: 5 March 2020

Time: 18.30

Place: 18 Kings Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above Committee meeting of the Council.

All members of the public and press are welcome to attend and can address the Council during a public participation session but are not permitted to take part in any of the debates.

J. Shields

Town Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
3. **TO APPROVE MINUTES OF PREVIOUS COUNCIL MEETING - emailed with Agenda**
(As per Standing Order 12b, to approve accuracy of actions & decisions as a true record)
To approve minutes of the Council meeting 30 January 2020
4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES**
Decision/Action Log (Clerks report attached)
Update on bitlocker
5. **TO CONSIDER AMENDMENTS TO POLICIES**
 - 5.1 Standing Orders
 - 5.2 Co-option Policy and Form
6. **ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY**
7. **EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for staffing matters**
8. **STAFFING MATTERS**
 - 8.1 Appraisals
 - 8.2 Job Descriptions
9. **DATE OF NEXT MEETING**