



North Walsham Town Council

Mr N J Clancy *Town Clerk*

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Council Summons & Agenda

Tuesday 26 September 2017

at 19:00 at the Dayspring Centre, Black Swan Loke, North Walsham

September 2017

Members of the Town Council

You are summoned to attend a meeting of the Town Council, to be held at the Dayspring Centre on **Tuesday 26 September 2017 at 19:00** for the transaction of business set out below. A reminder that items not on the agenda may not be raised.

Members are reminded to sign the attendance register before leaving the meeting.

Yours sincerely

N J Clancy

Town Clerk

Office hours: Monday to Friday 9.30am to 12.30pm

www.northwalsham-town.co.uk

Non nobis sed omnibus - Not for ourselves, but for all



AGENDA: Meeting of North Walsham Town Council on 26 September 2017

at the Dayspring Centre, Black Swan Loke, North Walsham commencing at 19:00

Open to the Press and Members of the Public

1. Administrative:

- a. To receive declarations of interest and to agree dispensations
- b. To receive apologies for absence
- c. To receive and approve minutes of the meeting of the Town Council held on 25 July 2017

2. To adjourn the meeting for Public Participation and External Reports:

- a. To receive reports from District and County Councillors relating to North Walsham, and to permit Members to raise matters relating to North Walsham
- b. Public participation

3. To receive reports from the Town Mayor and Deputy Mayor

4. Items for decision/discussion by the Town Council:

- a. Town Strategy: To agree schedule of workshops
- b. Norfolk County Council Parish Partnership Scheme 2018/19: To consider any projects for funding via the Scheme (note: meeting with Highway Engineer and Save Our Streets campaign leaders regarding traffic calming measures on Aylsham Road to be held on 2 or 4 October 2017)
- c. Norfolk Park Homes: Consideration of continued breaches of planning law
- d. IT Provision: To approve purchase and installation of business class router to address connectivity issues
- e. Information Office funding
- f. To consider recommendations from the Development & Amenities Committee:
 - i. Heavy-duty mower purchase
 - ii. Men In Sheds representative
 - iii. Market Cross Renovation
 - iv. Future location of the Information Office
- g. Town Guide

5. Items for information:

- a. Update on GPR scanning of New Cemetery, Bacton Road

6. Finance

- a. To receive and approve final payments and receipts for July and August 2017, and payments to date in September 2017
- b. To agree timetable for budget and precept meetings
- c. Signatories on COIF (War Memorial Park Trust) bank account

7. Reports from Committees and Groups:

- a. To receive reports from Committee Chairs
- b. To receive updates from Council representatives to external organisations

8. Dates of forthcoming meetings and events:

- a. Wednesday 27 September 2017 – 2nd Lyngate Estate Floods meeting (public meeting to be chaired by the Rt Hon Norman Lamb MP).
- b. Wednesday 4 October 2017 – Meeting with Highway Engineer and Save Our Street campaign leaders to discuss possible traffic calming measures for Aylsham Road
- c. Tuesday 10 October 2017 – Development & Amenities Committee (following Planning Ctte)
- d. Monday 16 October 2017 – training for new Members

9. To receive items of correspondence

10. Items for next agenda

11. Items requiring a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public due to the confidential nature of the business to be discussed, including:

- a. Head Groundsman Position: Report on interviews and recommendation by the panel, including consideration of appointment of a Deputy Head Groundsman
- b. Gift of land
- c. Spa Common
- d. Information Office management
- e. Press and social media