



Notice of North Walsham Annual Town Council Meeting

10 May 2018

Members of the Town Council

You are hereby summoned to attend the **Annual Full Council Meeting** of North Walsham Town Council to be held at the **Dayspring Centre, Black Swan Loke, North Walsham** on **Tuesday 15 May 18, at 19:00**

Should you be unable to attend please phone/email with your apologies and reasons.

Yours sincerely

J. Shields

Acting Town Clerk

AGENDA

1. **ELECTION OF MAYOR**

Nomination, proposer, seconder and secret ballot if contested

2. **ELECTION OF DEPUTY MAYOR**

Nomination, proposer, seconder and secret ballot if contested

3. **APOLOGISES FOR ABSENCE**

To receive and accept apologies for absence

4. **TO APPOINT MEMBERS TO EXISTING TOWN COUNCIL COMMITTEE'S FOR 2018/19**

- a. Development and Amenities – 7 Councillors (+1 external member)
- b. Media and Information – 4 Councillors
- c. Personnel and Standards – 6 Councillors
- d. Finance and Grants – 3 Councillors

5. **TO APPOINT REPRESENTATIVE TO EXTERNAL BODIES FOR 2018/19**

- a. Regenerate North Walsham – 1 Councillor
- b. Neech Loan – 2 Councillors
- c. Pools Allotment Charity – 2 Councillors
- d. Friends of Friesenried Association – 2 Councillors
- e. Bittern Line Partnership – 1 Councillor
- f. Safer Neighbourhood Action Panel (SNAP) – 1 Councillor
- g. North Walsham in Bloom – 1 Councillor

- h. WWI/WWII – 1 Councillor
- i. North Norfolk Town & Parish Forum – 1 Councillor

6. TO APPOINT INTERNAL SCRUTINEERS

To appoint a Councillor to do a quarterly audit of the Council's Accounts

7. TO REVIEW AND APPROVE POLICIES/ToR'S/STANDING ORDERS

To review and approve all Council Polices, (subject to necessary changes during the year)

8. REVIEW POWER OF GENERAL COMPETENCE

To discuss the Power of General Competence

9. REVIEW INVENTORY OF LAND AND OTHER ASSETS

To review and approve the inventory of the Councils Assets

10. REVIEW ANNUAL CALENDAR DATES FOR TOWN COUNCIL & PLANNING MEETINGS

To review and approve Full Council meeting dates and Planning Committee meeting dates up to May 2019

11. REVIEW NEW DATA PROTECTION LEGISLATION – 2018

To review and approve initial presentation of new Data Protection documents.

The Data Protection documents have been obtained from the SLCC and adapted accordingly. Further documents are to be prepared and adapted for folders from the Information Audit.

The Information & Data Protection Policy and General Privacy Notice will be on the website on 25 May 18