



# Notice of North Walsham Town Council Meeting

22 February 2018

Members of the Town Council

You are hereby summoned to attend a meeting of North Walsham Town Council to be held on **Tuesday 27 February 2018**, at **19:00** in the **Dayspring Centre, Black Swan Loke, North Walsham**.

Should you be unable to attend please phone/email your apologies and reasons.

Yours sincerely

*J. Shields*

Acting Town Clerk

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## AGENDA

1. **DECLARATION OF INTEREST**

To receive declaration of interest and to agree dispensations

2. **APOLOGISES FOR ABSENCE**

To receive and accept apologies for absence

3. **MINUTES OF PREVIOUS MEETING**

To receive, approve and sign minutes of the meeting 30 January 2018.

4. **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION AND EXTERNAL REPORTS**

(Max 3mins per person, 15 mins total duration as per Standing Orders 1.7/1.8)

- a. To receive reports from District and County Councillors relating to North Walsham, and to permit Members to raise matters relating to North Walsham
- b. Public participation

5. **TO RECEIVE REPORT FROM THE TOWN MAYOR**

6. **ITEMS FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**

- a. To consider use of Memorial Park for Westover Dog Show on 19 August 2018
- b. To consider use of Memorial Park for The Heritage Group – Medieval Fair on 22 and 23 September 2018 (with 20/21 September for setting up and 24 September for clearing up)
- c. To consider writing to NCC regarding charges for items taken to the recycling centres

- d. To consider setting up Committees for Standing Orders and Terms of Reference (suggested at P&G Meeting the Chair of each Committee)
- e. To consider migration of email and webmail hosting (and eventually council documents)
- f. To consider how we use Slack
- g. To consider drop kerbs in the Town and their condition
- h. To consider request from Mr W Beauchamp to co-ordinate Town Guide
- i. To discuss options for Manor Rd Streetlights
- j. To decide to accept gift of land - Report and photos
- k. To consider quote to change double access gates at Trackside to a single gate with self-closer

## **7. UPDATES FROM PREVIOUS MEETINGS**

- a. Men in sheds
- b. TT Jones Annual inspection list of works required has been carried out
- c. The Orchard Gardens are happy to site the defibrillator from the precinct, Matthew Payne Electrical to organise move
- d. Parish partnership bid has been applied for – 2 x Narrow Rd signs and a Welcome to NW sign
- e. Grass Verge Mower has been ordered from Ben Burgess to arrive early April

## **8. ITEMS FOR INFORMATION**

- a. Training & Events Calendar for April
- b. Streetlight on Lime Tree Road, moving 2ft, as per letter from Capron & Helliwell
- c. Reply received from NNDC re-Boarded up shopfronts stating – Break Charity shop should be ready for replacement glass by 12<sup>th</sup> March and Photoworx/Barnados old shop is only boarded up temporarily whilst alterations take place.
- d. Reply received from NCC acknowledging our response to pull cords stating – they are ceasing this funding to reinvest money in new services which include loneliness and isolation.

## **9. FINANCE**

- a. To receive and approve payments and receipts for January 2018
- b. To receive and approve payments up to 21<sup>st</sup> February 2018

## **10. REPORTS FROM COMMITTEES AND GROUPS**

- a. Report on Team Building
- b. Media & Information Minutes of 26 September 2017
- c. Personnel & Grants Minutes of 18 October 2017
- d. Market Minutes of 24<sup>th</sup> November 2017
- e. Precept Meeting Minutes of 19 December 2017

## **11. DATES OR FORTHCOMING MEETINGS AND EVENTS**

- a. Personnel Meeting Tuesday 6 March 2018
- b. Media & Information Tuesday 6 March 2018
- c. Planning Meeting Tuesday 13 March 2018
- d. Development & Amenities Tuesday 13 March 2018
- e. Planning Meeting and Town Council Meeting – 27 March 2018

## **12. ITEMS FOR NEXT AGENDA**