



NORTH WALSHAM TOWN COUNCIL

Annual Full Council Meeting

1 May 2019

To: **All Members of the Town Council**

You are hereby **SUMMONED** to attend the **Annual Full Council Meeting** to be held at the **Dayspring Centre, Black Swan Loke, North Walsham NR28 9BX** on **Tuesday 7 May 2019, at 18.00**

Should you be unable to attend please phone/email with your apologies and reasons.

Yours sincerely

J. Shields

Town Clerk

AGENDA

1. **ELECTION OF TOWN MAYOR**

To Elect new Town Mayor and sign 'The Acceptance to Office Form'

2. **ELECTION OF DEPUTY MAYOR**

The Town Mayor will ask for nominations and put them to the vote

3. **APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence

4. **DECLARATIONS OF INTEREST**

To receive declarations of personal or pecuniary interests and consider requests for dispensations

5. **TO AGREE MINUTES OF PREVIOUS TOWN COUNCIL MEETINGS**

- i. To receive and approve minutes of the annual meeting – 15 May 2018
- ii. To receive and approve minutes of the meeting – 30 April 2019

6. **APPOINT MEMBERS TO EXISTING TOWN COUNCIL COMMITTEE'S FOR 2019/20**

- Planning x8
- Development and Amenities x6
- Personnel and Governance x6
- Finance and Grants x5

7. **APPOINT REPRESENTATIVES TO EXTERNAL BODIES FOR 2019/20**

- Regenerate North Walsham x1

- Neech Loan Fund x2
- Poors Allotment Charity x2 or3
- Friends of Friesenried Association x2
- Bittern Line Partnership x1
- Safer Neighbourhood Action Panel (SNAP) x1 or2
- North Walsham in Bloom x1
- North Norfolk Town & Parish Forum x1

8. MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

- a. Review, approve and adopt any recommendations made by the individual Committees regarding their Terms of Reference
- b. To review, approve and adopt any revisions made to Standing Orders
- c. To review, approve and adopt any revisions to Council Policies
- d. To consider adopting the General Power of Competence – Clerk has Cilca, at least 2/3 (11) of Councillors are elected, no need to use s137

9. FINANCE

- a. To appoint internal Scrutineer
- b. To decide on Bank Signatories

10. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

No reports have been received

11. DATES OF FORTHCOMING MEETINGS AND EVENTS

- a. Planning Committee Meeting – Tuesday 14 May 2019, 18.30 at 18 Kings Arms Street
- b. Development & Amenities Committee Meeting – Tuesday 14 May 2019, 19.00 at 18 Kings Arms St
- c. Local Plan drop in - Tuesday 16 May 2019, 2.30-19.30 at Community Centre
- d. Local Development Plan Public Meeting – Wednesday 22 May 2019, 18.30 at Jubilee Room, Community Centre
- e. Planning Committee Meeting – Tuesday 28 May 2019, 18.30 at 18 Kings Arms Street
- f. Planning Committee Meeting – Tuesday 11 June 2019, 18.30 at 18 Kings Arms Street
- g. Development & Amenities Committee Meeting – Tuesday 11 June 2019, 19.00 at 18 Kings Arms St
- h. Planning Committee Meeting – Tuesday 24 June 2019, 18.30 at Dayspring Centre
- i. Full Council Meeting – Tuesday 24 June 2019, 19.00 at Dayspring Centre
- j. Personnel Meeting to be arranged