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**NORTH WALSHAM TOWN COUNCIL**  
**Minutes of the Development & Amenities Committee Meeting**  
**held on 14 May 2019 at 18 King's Arms Street, North Walsham**  
**NR28 9JX**

**Present :**

**Chair :** Cllr R Murphy

**Vice Chair :** Cllr I Jackson

**Present :**

Cllr A Fryer

Cllr J Melville

Cllr M Gray

Cllr P Oakes

Cllr B Hester

Cllr B Wright

**In Attendance :**

Mr D Gilbert – Head Groundsman

Mr M Smith – North Walsham Play

**Observer :**

Cllr R Sims – Deputy Town Mayor

**Deputy Town Clerk Ms T Foster**

**Meeting opened at 19.00**

The current chair Cllr R Murphy commenced the meeting with the appointment of the Chair of Development & Amenities.

**1. TO APPOINT CHAIR OF DEVELOPMENT & AMENITIES**

Proposed by Cllr P Oakes and seconded by Cllr M Gray - Cllr B Wright was nominated

Proposed by Cllr B Hester and seconded by Cllr I Jackson - Cllr R Murphy was nominated

After a vote it was **RESOLVED**

**That Cllr R Murphy is appointed Chair of Development & Amenities**

## **2. TO APPOINT VICE CHAIR OF DEVELOPMENT AND AMENITIES**

As proposed by Cllr B Hester and seconded by Cllr J Melville – It was **RESOLVED**

**That Cllr I Jackson is appointed Vice Chair of Development & Amenities**

## **3. DECLARATIONS OF INTEREST**

Declarations of a non pecuniary interest were made by Cllr J Melville in respect of items 8 and 9.

## **4. APOLOGIES FOR ABSENCE**

Cllr E Wheeler was marked as absent.

## **5. MINUTES OF THE LAST MEETING**

As proposed by Cllr B Hester and seconded by Cllr J Melville it was **RESOLVED**

**That the minutes of the meeting held on 9 April 2019 be agreed as a true copy**

Note : New members on the Planning Committee could not comment as they did not attend this meeting. Members who attended agreed the Minutes.

## **6. UPDATE ON BUS SHELTERS**

The Chair advised the school would start painting the bus shelters during the middle of June and not May as first advised because of exams.

## **7. FUNDAY EVENT MANAGEMENT PLAN – VERSION 2**

It was explained that version 1 had been agreed in principle and the only addition to this version was the inclusion of the Car Boot Sale.

As proposed by Cllr B Hester and seconded by Cllr J Melville it was **RESOLVED**

**That the Funday Event Management Plan – Version 2 be accepted**

## **8. WASTE BIN AT MUNDESLEY ROAD**

Members were advised a resident had enquired if a waste bin could be considered for the end of Mundesley Road in area frequented by many residents. Both NNDC and Highways needed to be approached supported by a plan about a siting of a waste bin.

As proposed by Cllr I Jackson and seconded by Cllr R Murphy it was **RESOLVED**

**That enquiries should be made of NNDC and Highways requesting the siting of a waste bin at Mundesley Road**

Note : Cllr J Melville declared a non pecuniary interest in this item.

## **9. NOTICE BOARDS**

Members discussed placing new Notice Boards in each ward, the Town Centre having plenty. A study should be carried out to decide where they should be placed. It was suggested that members in each ward should be responsible for the placement of posters in the Notice Boards as required.

As proposed by Cllr B Hester and seconded by Cllr I Jackson it was **RESOLVED**

**That the purchase of new Notice Boards in the wards should be referred to Full Council**

Note : Cllr J Melville declared a non pecuniary interest in this item.

#### **10. AUTOMATIC CLOCK WINDER**

As this item is to consider an automatic clock winder replacement which had previously been dealt with by the Full Council it should be referred back to Full Council. As proposed by Cllr P Oakes and seconded by Cllr J Melville it was **RESOLVED**

**That the automatic clock winder replacement should be referred to Full Council**

#### **11. CONSIDER CREATING A YOUTH SUB COMMITTEE**

Members interested in creating a Youth Sub Committee advised it would represent the young population 13-24 years to engage with on facilities and projects. The Youth Surveys produced views of a large group of youths of their interests, activities etc.

It was suggested a Youth Committee is preferable to a Youth Sub Committee which would have to be agreed by full Council

As proposed by Cllr B Hester and seconded by Cllr B Wright it was **RESOLVED**

**That consideration of a Youth Committee should be referred to Full Council**

#### **12. NORTH WALSHAM PLAY**

Mr M Smith informed members of the following :

- (1) Bench installation update. The benches for the picnic area in the Memorial Park had arrived and would be fixed by the groundsmen.
- (2) Finalised arrangements for the new Fitness Gym. Two new pieces of gym equipment would be arriving shortly being placed near the existing gym equipment in the Memorial Park.
- (3) Trackside Good feedback had been generated from a very productive “Trackside Consultation” on 10 May 2019 and by email from skate park users expressing their ideal design plans.

A further meeting had been fixed for 12 July 2019 (details provided in due course) Design plans would be produced for the next D & A Meeting.

A point of concern was crossing the road to the Skate Park which had been referred to a District Councillor.

Members agreed the metal shelter at Trackside should be removed as the skate park users would not use it. The Head Groundsman would get a quote for the cost of removal and seek a further use for the shelter.

North Walsham Play had been successful in the Sheringham Shoal bid and it was hoped that the Lottery Grant application would also be successful.

#### **East Egg Hunt 2020**

For this an Event Management Plan would be submitted

### **13. ANY OTHER BUSINESS**

- Youth Gardeners Members were advised the Youth Gardeners were at present making a picket fence for the garden area in the Memorial Park to surround the garden area they were going to maintain.
- Facebook Page A member advised he considered that comments should be switched off the Facebook page which should only be for information. This was understood to be the procedure.
- Notice Board Toll Barn Veterinary Centre would like to pay in advance for several years of rent for the Board placement at Trackside. The time scale of four years was suggested.
- Street Light Signage The Chair advised that he was still waiting for one more quote for the street light signage, that together with quotes already obtained would be produced at the next meeting.
- The Head Groundsman would obtain quotes for the fence around the Woodville Play Area for the next meeting.

### **14. DATE OF NEXT MEETING**

The date of the next meeting will be 11 June 2019.

Meeting Close at 19.50