

NORTH WALSHAM TOWN COUNCIL

Minutes of the Annual Council Meeting

held on 7 May 2019, at the Day Spring Centre, Black Swan Loke

Present:

Town Councillors: Cllr G Bull (Chair), Cllr B Hester (Ex Chair), Cllr F Choudhury, Cllr N Clancy, Cllr N Felstead, Cllr A Fryer, Cllr M Gray, Cllr Harris, Cllr P Heinrich, Cllr I Jackson, Cllr J Melville, Cllr R Murphy, Cllr P Oakes, Cllr R Sims, Cllr E Wheeler, Cllr B Wright

District Councillor: None

Town Clerk: Ms J Shields

Members of Public: 0

The meeting opened at 18:00

An Introduction course for new councillors has been booked for **Thursday June 6th 19.00 at 18 Kings Arms Street**, it is requested that both new and existing councillors should attend

1. ELECTION OF TOWN MAYOR

Cllr Bull - was proposed by Cllr Fryer and seconded by Cllr Murphy, there were no other proposals. It was **RESOLVED** that Cllr Bull was elected **TOWN MAYOR for 2019/20**

The Declaration of Acceptance of Office form was signed

2. ELECTION OF DEPUTY MAYOR

Cllr Sims - was proposed by Cllr Fryer and seconded by Cllr Murphy

Cllr Melville - was proposed by Cllr Choudhury and seconded by Cllr Wheeler

As more than 1 candidate was nominated, a secret ballot was held. It was **RESOLVED** that Cllr Sims was elected **DEPUTY MAYOR for 2019/20**

3. APOLOGIES FOR ABSENCE

No apologies were received

4. DECLARATIONS OF INTEREST

Personal interests - None

Pecuniary interests - None

5. TO AGREE MINUTES OF PREVIOUS TOWN COUNCIL MEETINGS

- i. Previous Annual meeting - 15 May 2018. As proposed by Cllr Murphy and seconded by Cllr Hester, it was **RESOLVED** that the minutes of the meeting held on 15 May 2018 be agreed as a true record
- ii. Previous meeting - 30 April 2019. As proposed by Cllr Murphy and seconded by Cllr Hester, it was **RESOLVED** that the minutes of the meeting held on 30 April 2019 be agreed as a true record

6. APPOINT MEMBERS TO EXISTING TOWN COUNCIL COMMITTEE'S FOR 2019/20

- Planning x8 - Cllr Hester, Cllr Wright, Cllr Oakes, Cllr Bull, Cllr Melville, Cllr Clancy, Cllr Jackson, Cllr Felstead

[Handwritten signature]
29/5/19

NORTH WALSHAM TOWN COUNCIL

Minutes of the Annual Council Meeting

held on 7 May 2019, at the Day Spring Centre, Black Swan Loke

- Development and Amenities x8/9 - Cllr Murphy, Cllr Hester, Cllr Oakes, Cllr Wright, Cllr Gray, Cllr Wheeler, Cllr Melville, Cllr Fryer, Cllr Jackson
- Personnel and Governance x6 – Cllr Harris, Cllr Heinrich, Cllr Oakes, Cllr Sims, Cllr Bull, Cllr Jackson
- Finance and Grant x5 - Cllr Hester, Cllr Gray, Cllr Sims, Cllr Heinrich, Cllr Harris

7. APPOINT REPRESENTATIVES TO EXTERNAL BODIES FOR 2019/20

- Regenerate North Walsham x1 - Cllr Wright
- Neech Loan Fund x2 - Cllr Hester & Cllr Bull
- Poors Allotment Charity x2 or3 - Cllr Hester, Cllr Bull, Cllr Choudhury
- Friends of Friesenried Association x2 - Cllr Fryer, Cllr Murphy
- Bittern Line Partnership x1 - Cllr Wright
- Safer Neighbourhood Action Panel (SNAP) x1 or2, - Cllr Melville, Cllr Murphy
- North Walsham in Bloom x1 - Cllr Sims
- North Norfolk Town & Parish Forum x1 - Cllr Clancy
- Men's Sheds x1 or2 - Cllr Fryer, Cllr Hester

8. MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

- a. Review, approve and adopt any recommendations made by the individual Committees regarding their Terms of Reference. As proposed by Cllr Sims and seconded by Cllr Murphy it was **RESOLVED to adopt all committees Terms of Reference**
- b. To review, approve and adopt any revisions made to Standing Orders - As proposed by Cllr Murphy and seconded by Cllr Choudhury it was **RESOLVED to accept changes – No. 3 y change 'Committees' to 'Meetings' and No. 27 add 'plus a member of the core Planning Committee from the ward to which the application refers, where the Chair and Deputy represent other wards' & adopt Standing Orders, subject to any amendments received by the end of May**
Cllr Oakes Abstained
- c. To review, approve and adopt any revisions to Council Policies - As proposed by Cllr Murphy and seconded by Cllr Hester it was **RESOLVED to adopt current Council Polices, subject to any amendments received by the end of May**
- d. To consider adopting the General Power of Competence - As proposed by Cllr Hester and seconded by Cllr Clancy it was **RESOLVED to adopt the General Power of Competence**

9. FINANCE

- a. To appoint internal Scrutineer - As proposed by Cllr Sims and seconded by Cllr Murphy, it was **RESOLVED to appoint Cllr Clancy**
- b. To decide on Bank Signatories - As proposed by Cllr Hester and seconded by Cllr Harris, it was **RESOLVED to add the Mayor and Deputy Mayor as Bank Signatories**

 20/5/19

NORTH WALSHAM TOWN COUNCIL

Minutes of the Annual Council Meeting

held on 7 May 2019, at the Day Spring Centre, Black Swan Loke

10. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

No reports have been received

11. DATES OF FORTHCOMING MEETINGS AND EVENTS

- Planning Committee Meeting – Tuesday 14 May 2019, 18.30 at 18 Kings Arms Street
- Development & Amenities Committee Meeting – Tuesday 14 May 2019, 19.00 at 18 Kings Arms St
- Local Plan drop in - Tuesday 16 May 2019, 2.30-19.30 at Community Centre
- Local Development Plan Public Meeting – Wednesday 22 May 2019, 18.30 at Jubilee Room, Community Centre
- Planning Committee Meeting – Tuesday 28 May 2019, 18.30 at 18 Kings Arms Street
- Full Council Meeting – Wednesday 29 May 2019, 18.30 at 18 Kings Arms Street
- Personnel Meeting – Wednesday 5 June 2019, 18.30 at 18 Kings Arms Street
- Finance Meeting – Wednesday 5 June 2019, 19.30 at 18 Kings Arms Street
- Councillor Training – Thursday 6 June 2019, 19.00 at 18 Kings Arms Street
- Planning Committee Meeting – Tuesday 11 June 2019, 18.30 at 18 Kings Arms Street
- Development & Amenities Committee Meeting – Tuesday 11 June 2019, 19.00 at 18 Kings Arms St
- Planning Committee Meeting – Tuesday 24 June 2019, 18.30 at Dayspring Centre
- Full Council Meeting – Tuesday 24 June 2019, 19.00 at Dayspring Centre

12. ITEMS FOR NEXT AGENDA

Notice board in the West Ward – defer to D&A

Automatic Clock Winder – defer to D&A

Use of Spa Common

Use of Bequeathed land

The meeting closed at 18.45

man
29/5/2019