



NORTH WALSHAM TOWN COUNCIL

Full Council Meeting

20 May 2019

To: All Members of the Town Council

You are hereby **SUMMONED** to attend the **Full Council Meeting** to be held at **18 Kings Arms Street, North Walsham NR28 9JX** on **Wednesday 29 May 2019, at 18.30**

Should you be unable to attend please phone/email with your apologies and reasons.

Yours sincerely

J. Shields

Town Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence

2. **DECLARATIONS OF INTEREST**

To receive declarations of personal or pecuniary interests and consider requests for dispensations

3. **TO AGREE MINUTES OF PREVIOUS TOWN COUNCIL MEETINGS**

To receive and approve minutes of the Annual Council Meeting – 7 May 2019

4. **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION AND EXTERNAL REPORTS**

(Max 3mins per person as per Standing Orders 3g, max 15 mins total duration as per Standing Orders 3f)

- a. Public participation
- b. To receive reports from District and County Councillors relating to North Walsham

5. **TO RECEIVE A MONTHLY REPORT FROM THE TOWN MAYOR**

6. **APPOINT MEMBERS TO NEW COMMITTEE'S FOR 2019/20**

- Media & Information x6
- To consider forming a Youth Committee

7. **MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**

- a. Agree goals as a Town Council of we want to achieve this year
- b. To consider using Spa Common as a Conservation/Wildlife Area
- c. To consider use of Bequeathed Land
- d. To consider quotes for Automatic clock winder

- e. To consider quotes for Woodville Chain link fencing
- f. To consider changes to Standing Order – Cllr Wright would like ‘he’ changed to ‘they’ and to add 12g - ‘**Council Minutes shall be published on the Town Council website not later than one month after the meeting has taken place**’
- g. To consider changes to ToR’s -
 - i. Media & Information ToR’s - Reinstating
 - ii. P&G ToR’s - change ‘5 hours’ to ‘5 hours per week’
- h. To consider new Notice boards
- i. Discuss Councils stance for Wetherspools
- j. Regroup Facebook administrators
- k. Consider changing email servers – Cllr Heinrich suggested <https://www.heartinternet.uk>
- l. Consider ideas/changes to quarterly page in Just North Walsham - maybe monthly or a newsletter

8. FINANCE

- a. To approve income and expenditure for April 2019
- b. To approve expenditure up to 20 May 2019

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- a. Police Newsletter May 2019
- b. Action Log May 2019
- c. Thank you from Bluebell Pond for Annual donation

10. UPDATES

- No updates received

11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

- a. Planning Meeting - 14 May 2019
- b. Development & Amenities Committee - 14 May 2019

12. DATES OF FORTHCOMING MEETINGS AND EVENTS

- Personnel & Governance Meeting – Wednesday 5 June 2019, 18.30 at 18 Kings Arms Street
- Finance & Grants Meeting – Wednesday 5 June 2019, 19.30 at 18 Kings Arms Street
- Councillor Training – Thursday 6 June 2019, 19.00 at 18 Kings Arms Street
- Planning Committee Meeting – Tuesday 11 June 2019, 18.30 at 18 Kings Arms Street
- Development & Amenities Committee Meeting – Tuesday 11 June 2019, 19.00 at 18 Kings Arms St
- Planning Committee Meeting – Tuesday 24 June 2019, 18.30 at Dayspring Centre
- Full Council Meeting – Tuesday 24 June 2019, 19.00 at Dayspring Centre

13. ITEMS FOR NEXT AGENDA