



# NORTH WALSHAM TOWN COUNCIL

## Full Council Meeting

19 June 2019

To: **All Members of the Town Council**

You are hereby **SUMMONED** to attend the **Full Council Meeting** to be held at **18 Kings Arms Street, North Walsham NR28 9JX** on **Tuesday 25 June 2019**, at **19.00**

Should you be unable to attend please phone/email with your apologies and reasons.

Yours sincerely

*J. Shields*

Town Clerk

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### AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence

2. **DECLARATIONS OF INTEREST**

To receive declarations of pecuniary or personal interests and consider requests for dispensations

3. **TO AGREE MINUTES OF PREVIOUS TOWN COUNCIL MEETINGS**

To receive and approve minutes of the Annual Council Meeting – 29 May 2019

4. **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION AND EXTERNAL REPORTS**

(Max 3mins per person as per Standing Orders 3g, max 15 mins total duration as per Standing Orders 3f)

a. Public participation

b. To receive reports from District and County Councillors relating to North Walsham

5. **TO RECEIVE A MONTHLY REPORT FROM THE TOWN MAYOR**

6. **MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**

a. To consider changes to ToR's

i. To consider changes Media & Information ToR's as recommended by M&I

ii. To consider changes to Planning ToR's as recommend by Personnel

iii. To consider changes to all committee ToR's as recommended by Clerk following training

b. To consider quotes for Woodville Chain link fencing

c. To consider Parish Paths Seminar (BW)

i. To discuss the appointment of a foot path warden

ii. To investigate unrecorded footpaths or bridleways

- d. To consider any ideas for Parish Partnership bid and recommend to Finance Committee
- e. To consider how to deal with blocked Pathways – draft Standard letter (GB)
- f. To consider any amendments to CCTV policy (GB)
- g. To consider Recycle bins within the town centre (RS)
- h. Recommendation by M&I for administration changes to Facebook
- i. To consider Voluntary Litter picking (GB)
- j. To appoint External representative for Pub watch meetings
- k. To Use Council chamber for Friesenried meetings (GB)
- l. To think about how we tie in with District Councils Climate Change declaration (NC)

**7. FINANCE**

- a. To approve income and expenditure for May 2019
- b. To approve expenditure up to 18 June 2019

**8. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY**

- a. Police Newsletter June 2019
- b. Speedwatch updates for March, April & May 2019
- c. Attendance percentage table for 2018-19

**9. UPDATES**

- a. Action Log June 2019

**10. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS**

- a. Planning Meeting – 28 May 2019
- b. Media & Information Committee – 5 June 2018
- c. Personnel & Governance Committee – 5 June 2019
- d. Finance & Grants Committee – 5 June 2019
- e. Planning Meeting – 11 June 2019
- f. Development & Amenities Committee – 11 June 2019
- g. Finance & Grants Committee – 18 June 2019

**11. DATES OF FORTHCOMING MEETINGS AND EVENTS**

- Personnel & Governance Committee – Thursday 4 July 2019, 18.30 at 18 Kings Arms Street
- Planning Committee – Tuesday 9 July 2019, 18.30 at 18 Kings Arms Street
- Development & Amenities Committee – Tuesday 9 July 2019, 19.00 at 18 Kings Arms St
- Data Protection Training – Monday 15 July 2019, 19.00 at 18 Kings Arms Street
- Planning Committee – Tuesday 30 July 2019, 18.30 at 18 Kings Arms Street
- Full Council – Tuesday 30 July 2019, 19.00 at 18 Kings Arms Street

**12. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters**

**13. CEMETERY LODGE**

To approve recommendation from Finance Committee regarding conveyancing details

**14. ITEMS FOR NEXT AGENDA**