

# NORTH WALSHAM TOWN COUNCIL

## MINUTES of the FULL COUNCIL MEETING held on 30 October 2018

### Present:

**Town Councillors:** Cllr B Hester (Chair), Cllr M Seward (Deputy Chair), Cllr E Addison, Cllr G Bull, Cllr P Edge, Cllr A Fryer, Cllr R Harris, Cllr I Jackson, Cllr J Melville, Cllr R Mooney, Cllr R Murphy, Cllr D Turner, Cllr E Wheeler

**District Councillor:** Cllr E Seward, Cllr V Gay

**Town Clerk:** Ms J Shields

**Members of Public:** 2

The meeting opened at 18.30

### 1. DECLARATIONS OF INTEREST

### 2. APOLOGIES FOR ABSENCE

Cllr F Choudhury - Holiday, Cllr S Stuckey - Work, Cllr J Witte - Work

### 3. TO AGREE MINUTES OF PREVIOUS TOWN COUNCIL MEETING

As proposed by Cllr Murphy and seconded by Cllr Edge, it was **RESOLVED** that the minutes of the meeting held on 25 September 2018 be agreed as a true record

Cllr Bull abstained as he was not present at the meeting

### 4. TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION AND EXTERNAL REPORTS

As proposed by Cllr Murphy and seconded by Cllr Melville, it was **RESOLVED** that the meeting be adjourned in accordance with the Public Bodies (Admission to Meetings) Act 1960 to permit public participation and external reports.

#### a. Verbal Public Participation reports

- Report – Disappointed about the decision for signage at the War Memorial Park, on September's agenda, promoting item 6f
- Report – Promoting Sugar for shelters, item 6b

#### b. Verbal District Councillor reports

Cllr E Seward: –

- Norwich Rd Traffic lights to go on Friday 2<sup>nd</sup> November
- Bus interchange – ongoing
- Drainage Lyngate Estate – still ongoing (underground tank might be put on Lynfield estate)
- Childrens Centres – no plans to change cuts. **Town Council to write a letter voicing our disapproval**
- Marshgate Mast – A meeting has been arranged with BT, middle of November
- Victory Housing ISO containers on Tennison/Nelson Rd - to contact victory and ask for it not to happen again, as residents are complaining

As proposed by Cllr Murphy and seconded by Cllr Melville, it was **RESOLVED** that the meeting be reconvened

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### 5. TO RECEIVE A MONTHLY REPORT FROM THE TOWN MAYOR

### 6. ITEMS FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

- a. Parish Partnership bid, it was **DECIDED to defer it to the Finance Committee**
- b. Permission for Tractors to cross Memorial Park from Happisburgh Rd to Poppies - Sugar for Shelters, annual food appeal - As proposed by Cllr Addison and seconded by Cllr Mooney, it was **RESOLVED for this to take place, dependant on weather and clearing up any mess**
- c. Proposed rearrangement of Allotments 1 & 2 for Vehicle compound – As proposed by Cllr Bull and seconded by Cllr Murphy, it was **RESOLVED to accept the proposal.**  
Cllr Addison and Cllr Mooney abstained
- d. To adopt Outdoor Advertising Policy – As proposed by Cllr Murphy and seconded by Cllr Harris, it was **RESOLVED to adopt with suggested changes - as long as no highway obstructions, what would happen to the signs after one calendar month and change business banners to say events banners**
- e. Consider benches from recycled materials and place a trial bench at Melbourne Rd - As proposed by Cllr Bull and seconded by Cllr Melville, it was **RESOLVED to accept**
- f. Notice board for War Memorial Park Play area - As proposed by Cllr Harris and seconded by Cllr Edge, it was **RESOLVED to accept the original sign as proposed at September's Council Meeting.**  
Cllr Addison and Cllr Mooney abstained

### 7. UPDATES

- a. New website design, phones, emails and staff training for website - defer to next meeting
- b. Automatic timer for Market Cross Clock - defer to next meeting
- c. Accessibility report of entrance to 18 Kings Arms Street
- d. Historical repairs – try and get more quotes for repointing the Market Cross, & Chapel repairs. As proposed by Cllr Murphy, seconded by Cllr Jackson and a Majority vote, it was **RESOLVED to go ahead with the solar light on top of the water fountain.**
- e. Market Town Initiative – defer to ExtraOrdinary meeting on 13<sup>th</sup> November 2018
- f. Bus Shelters

### 8. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- a. Action Log September
- b. Park run in North Walsham – pass on to any running clubs in North Walsham
- c. **APPEAL DECISION REF NO: APP/Y2620/C/17/3182741, 8 DEBENNE ROAD, NORTH WALSHAM – Fencing – Breach of Planning Control.** A Decision was made that the Appeal was dismissed and the Enforcement Notice is upheld. A copy of the full Appeal Decision can be seen on the NNDC website

### 9. FINANCE

- a. To approve payments and receipts for September 2018 – As proposed by Cllr Murphy and seconded by Cllr Melville, it was **RESOLVED that the payments and receipts be approved**

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- b. To approve payments up to 23 October 2018 – As proposed by Cllr Melville and seconded by Cllr Bull, it was **RESOLVED that the payments report be approved**
- c. To receive Comparisons of revised estimates to Actual Payments and Receipts - As proposed by Cllr Melville and seconded by Cllr Murphy, it was **DECIDED to accept the Comparisons**
- d. To receive quarterly report from scrutineer Cllr Seward - As proposed by Cllr Melville and seconded by Cllr Murphy, it was **DECIDED to accept the report**
- e. To review and consider suggestions for the Precept 19/20, it was **DECIDED to collate suggestions to take to the next Finance meeting and then to the ExtraOrdinary meeting on 13<sup>th</sup> November 2018**

19.30 Cllr Harris left the meeting

### **10. TO RECEIVE REPORTS FROM GROUPS AND COMMITTEES**

- a. Development & Amenities Committee Draft Minutes - 9 October 2018

### **11. DATES OR FORTHCOMING MEETINGS AND EVENTS**

- Finance & Grants Committee - Thursday 8 November 2018, 12.00 at 18 Kings Arms Street
- Planning Committee - Tuesday 13 November 2018, 18.30 at Day Spring Centre
- ExtraOrdinary Meeting - Tuesday 13 November 2018, 19.00 at Day Spring Centre
- Development & Amenities Committee - Tuesday 13 November 2018, Straight after the Extraordinary Meeting at Day Spring Centre
- Planning Committee - Tuesday 27 November 2018, 18.30 at Day Spring Centre
- Full Council Meeting - Tuesday 27 November 2018, 19.00 at Day Spring Centre

### **12. ITEMS FOR NEXT AGENDA**

- New website design, phones, emails and staff training for website
- Automatic timer for Market Cross Clock
- Bus Shelters

### **ITEMS FOR EXTRA ORDINARY MEETING**

- Precept
- Market Town Initiative
- Cemetery Lodge

### **13. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS)**

**ACT 1960 for confidential matters** - As proposed by Cllr Melville and seconded by Cllr Murphy, it was **RESOLVED to exclude the public and press due to the confidential nature of matters to be discussed.**

### **14. CEMETERY LODGE**

The Cemetery Lodge was discussed

The meeting closed at 19.40