



NORTH WALSHAM TOWN COUNCIL

Minutes of the Development & Amenities Committee Meeting held on 9 July 2019 at 18 King's Arms Street, North Walsham NR28 9JX

Present :

Chair : Cllr R Murphy

Vice Chair : Cllr I Jackson

Present :

Cllr B Hester

Cllr B Wright

Cllr A Fryer

In Attendance :

Mr D Gilbert – Head Groundsman

Mr M Smith – North Walsham Play

Deputy Town Clerk : Ms T Foster

Meeting opened at 18.30

1. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr J Melville (illness) and Cllr E Wheeler (illness)
As proposed by Cllr I Jackson and seconded by Cllr B Wright it was **RESOLVED**

That the apologies for absence should be accepted

Cllr M Gray absent (no apologies) and Cllr P Oakes absent (no apologies)

3. MINUTES OF THE LAST MEETING

As approved by Cllr I Jackson and seconded by Cllr A Fryer it was **RESOLVED**

That the Minutes of the Development & Amenities Committee Meeting of 11 June 2019 are agreed as a true copy

Cllr B Wright had not been present for this meeting.

4. TO ADJOURN FOR PUBLIC PARTICIPATION

There was no public participation for this meeting.

5. YOUTH GARDENERS

There was no representative for the Youth Gardeners present.

As proposed by Cllr A Fryer and seconded by Cllr B Hester it was **RESOLVED**

That the Head Groundsman should try to obtain the contact details of a representative of the Youth Gardeners and then contact them

6. TENNIS COURTS

In reviewing where the keys could be obtained making them more accessible the Mi Centre had been approached with further key holders being suggested.

As proposed by Cllr I Jackson and seconded by Cllr A Fryer it was **RESOLVED**

That the Library and the convenience store at Happisburgh Road should be approached as potential key holders

The Deputy Town Clerk to action. Deferred to next meeting.

7. HEAD GROUNDSMAN REPORT :

(a) Trackside Shelter

It was reported that a quote had been obtained to remove the shelter which was acceptable. As proposed by Cllr B Hester and Cllr B Wright it was **RESOLVED**

That the quote should be accepted for removal of the shelter

The Head Groundsman having obtained the quote would action.

(b) Signage at Trackside

A sign was produced for consideration to be placed at Trackside with rules for dog users. Some amendments were made but the format of the sign was agreed.

Cllr G Bull had previously confirmed that the signs could be purchased (from Council budget). The Head Groundsman would arrange and order the signs.

(c) Chapel Door

The poor condition of the door was detailed which needed filing, priming and painting. As proposed by Cllr I Jackson and seconded by Cllr A Fryer it was **RESOLVED**

That three quotes would be obtained for this work.

The Head Groundsman to action.

8. NORTH WALSHAM PLAY :

Mr M Smith informed members of the following :

(a) Update on outside gym

He advised that the work would commence on 18 July 2019 and would take 4 days with the wet pore being laid on 23 July 2019. The keys and beverages would be available at Poppies as arranged.

(b) Skate Park Update

He reminded everyone about the Skate Park Meeting at Costa Coffee on 12 July 2019 when four design plans would be available to consider. The actual Skate Park structure was of metal and concrete. He understood from NCC a computer based crossing was being considered to be installed.

9. CHAIRMAN UPDATES

The Chair reported the following updates :

- (a) Placement of Notice Boards in the wards. Replies were still awaited from the three convenience stores in the Town. Deferred to next meeting when responses should have been received.
- (b) Road Signs. A list of signs with costings from NCC was produced.
As proposed by Cllr B Wright and seconded by Cllr B Hester it was **RESOLVED**
That the road sign “Road Closed” be purchased
- (c) Street Light Numbering – The numbers are to commence being placed on the street lights.
- (d) Bier plaque – This had been ordered and placed on the bier.
- (e) Tap at the Memorial Park Allotments – This item is on the Agenda for the next Community Centre Meeting after which the allotment holder will contact us with the outcome.
- (f) Ridge signs – A quote had been produced for the signs. It was agreed that A4 signs were needed. The Head Groundsman will arrange.
- (g) Street Lights at Memorial Park. These will be commenced on 22 July 2019.

10. ANY OTHER BUSINESS

- A static CCTV camera is to be placed in the Memorial Park.
- The painting of the bus shelters were to start next week by the schools. However, with the scrapping off of the existing paint work and white wash painting to be carried out by grounds staff, this would be delayed. The school holidays were imminent. Various other options for carrying out the scrapping and white wash were considered.

- Spa Common. It was advised that the fence had been erected. The Chair would be approaching the school.

10. DATE OF NEXT MEETING – 10 September 2019

Meeting closed : 19.30

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