

NORTH WALSHAM TOWN COUNCIL Full Council Meeting

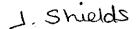
23 October 2019

To: All Members of the Town Council

You are hereby SUMMONED to attend the Full Council Meeting to be held at 18 Kings Arms Street, North Walsham NR28 9JX on Tuesday 29 October 2019, at 19.00

Should you be unable to attend please phone/email with your apologies and reasons.

Yours sincerely



Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence

2. DECLARATIONS OF INTEREST

To receive declarations of pecuniary or personal interests and consider requests for dispensations

3. TO AGREE MINUTES OF PREVIOUS TOWN COUNCIL MEETINGS

To receive and approve minutes of the Council Meeting – 23 September 2019

4. TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION

(Max 3mins per person as per Standing Orders 3g, max 15 mins total duration as per Standing Orders 3f)

5. TO RECEIVE MONTHLY REPORTS

- 5.1 Police Report (written report attached)
- 5.2 District & County Councillors
- 5.3 Town Mayor

6. UPDATE ON MATTER FROM PREVIOUS MINUTES

Decision/Action Log (report attached)

7. MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

- 7.1 To adopt New Policies
 - a. Starters & Leavers Policy as recommended by P&G 16.10.19 (P&G)
 - b. Grass Verge Policy, deferred from FC meeting 24.9.19 (D&A)
 - c. Event Management Policy (emailed), deferred from FC meeting 24.9.19 (MG)
- 7.2 Amended Contract for New Employees amend sick pay allowance as recommended by P&G 16.10.19 (P&G)
- 7.3 Christmas Free Parking from NNDC to agree 2 dates for free parking within the town

- 7.4 Survey Results for the Wild Meadow Survey
 - a. Greens Road Verges
 - b. War Memorial Park (by Tennis courts)
 - c. Royston Green
- 7.5 To discuss Byelaws revoking, replacing and investigation report
- 7.6 HR & HS Consulting Services (GB)
- 7.7 Freedom of Information to discuss a tab on website, containing additional information
- 7.8 Christmas Closing Hours as recommended from P&G (P&G)
- 7.9 Appoint Additional Scrutineer
- 7.10 To discuss providing grave digging service (GB)

8. **FINANCE**

- 8.1 To approve income and expenditure for September 2019
- 8.2 To approve expenditure up to 22 October 2019
- 8.3 To receive income & expenditure comparison 'estimated' against 'actual'
- 8.4 To receive Scrutineers Report for the quarter July-Sept

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- 9.1 Attendance % sheet
- 9.2 Complaint update

10. UPDATES

- 10.1 DBS check procedures (report attached)
- 10.2 High Street Heritage Action Zone (PO) (BH)
- 10.3 MTI on precinct (BW)

11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

- 11.1 Media & Information Meeting 17 September 2019
- 11.2 Bittern Line Community Rail Partnership Meeting 20 September 2019 (emailed)
- 11.3 Community Hub Sub-group 23 September 2019
- 11.4 Planning Committee 23 September 2019
- 11.5 Planning Committee 8 October 2019
- 11.6 Development & Amenities 8 October 2019
- 11.7 Personnel & Governance 16 October 2019

12. DATES OF FORTHCOMING MEETINGS AND EVENTS

- 12.1 Finance/Precept Meeting with Chairs Friday 1 November 2019, 12.00 at 18 Kings Arms Street
- 12.2 Planning Committee Tuesday 12 November 2019, 18.30 at 18 Kings Arms Street
- 12.3 Development & Amenities Tuesday 12 November, 19.00 at 18 Kings Arms Street
- 12.4 Personnel & Governance Committee Thursday 21 November 2019, 18.00 at 18 Kings Arms Street
- 12.5 Media & Information Committee Tuesday 19 November 2019, 18.30 at 18 Kings Arms Street
- 12.6 Planning Committee Tuesday 26 November 2019, 18.30 at 18 Kings Arms Street
- 12.7 Full Council Tuesday 26 November, 19.00 at 18 Kings Arms Street
- 12.8 Finance & Grant Committee TBC

13. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY