



## **NORTH WALSHAM TOWN COUNCIL**

### **DEVELOPMENT & AMENITIES COMMITTEE MEETING 11 FEBRUARY 2020**

**Minutes of the Development & Amenities Committee Meeting held on  
11 February 2020 at 18 King's Arms Street, North Walsham NR28 9JX**

**Present :**

**Chair :** Cllr R Murphy

**Vice Chair :** Cllr I Jackson

Cllr A Fryer

Cllr M Gray

Cllr B Hester

Cllr J Melville

Cllr B Wright

**In Attendance :**

Mr D Gilbert – Head Groundsman

Mr M Smith – North Walsham Play

**Lead Officer**

**Deputy Town Clerk :** Ms T Foster

**Members of the Public :** One member of the public *who did not wish to speak*

**Meeting opened** at 18:30

**1.APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3.MINUTES OF THE LAST MEETINGS**

As approved by Cllr B Hester and seconded by Cllr I Jackson it was **RESOLVED**

**That the Minutes of the Development & Amenities Committee Meeting of  
14 January 2020 were agreed as a true record**

All present unanimously agreed.

#### **4. UPDATE ON DEVELOPMENT AND AMENITIES ACTION LOG**

The Chair went through the Action Log to update members.

#### **5. MEMORIAL GARDENS RECOMMENDATIONS**

The Chair outlined a site visit he made to the Memorial Gardens and prepared a plan of the possible placements of the new memorials and benches. It was suggested that a memorial is placed in each grassed area (four) depicting the services Army, Navy, RAF and the Homefront with a bench placed beside each for reflection. A memorial of poppies being placed in the Cairn would make a permanent colour.

It was agreed by those present and “RBL” the WW2 List of Servicemen was an excellent job and contained a large volume of information.

It was suggested a meeting should take place with a few members to consider and make recommendations on the Memorial Gardens. Other members could email any suggestions to the Chair which would be considered. The recommendations would be available for the March full Council Meeting.

As proposed by Cllr B Hester and seconded by Cllr A Fryer it was **RESOLVED**

**That a meeting should take place to consider and make recommendations to full Council being Cllr R Murphy, Cllr I Jackson, Cllr A Fryer, Mr D Gilbert and Mr C Chambers (representing “RBL”) with Lead Officer**

All present unanimously agreed.

#### **6. TREE PLANTING FOR SAINSBURY’S 150<sup>th</sup> ANNIVERSARY**

The Head Groundsman produced a plan showing the War Memorial Park, Woodville and Trackside and the number of trees which could be placed in certain areas. It was agreed to send this plan to Cllr N Lloyd as Environment Portfolio Member at NNDC for his comments.

As proposed by Cllr A Fryer and seconded by Cllr I Jackson it was **RESOLVED**

**That the plan should be referred to Cllr N Lloyd for his comments**

All present unanimously agreed.

#### **7. TO CONSIDER NOTICE BOARD PLACEMENTS**

Details were given of placement of Notice Boards at the three convenience stores in the Town with alternative locations. As there was only one Notice Board in the Memorial Park another could be placed at the Happisburgh Road side facing the road. The size of the Notice Boards should be A2 or A0 providing more space and needed to be robust. The new estates also would be ideal locations. The Chair would approach Sainsbury’s to see whether a Notice Board could be placed at their store.

As proposed by Cllr R Murphy and seconded by Cllr B Wright it was **RESOLVED**

**That this item is deferred to the next Development and Amenities Meeting**

All present unanimously agreed.

## **8. MEMORIAL BENCHES**

Cllr B Wright explained a plan would be prepared showing possible locations of the benches and costings for the next meeting. Consideration should be given as to what would happen if the benches were damaged. The Chair asked that details of the bench at Melbourne Road should be passed to Cllr B Wright.

As proposed by Cllr R Murphy and seconded by Cllr J Melville it was **RESOLVED**

**This item will be deferred to the next meeting when a location plan and costings of the memorial benches would be produced**

All present unanimously agreed

## **9. PLACEMENT OF FURTHER DOG BINS**

Specific areas of the Town had asked for additional dog bins which would require planning permission. Consideration given instead to the possibility of placement of litter bins which could be used for dog waste disposal with a relevant sign to make the public aware. Further consideration would need to be given to acquiring further bins.

As proposed by Cllr R Murphy and seconded by Cllr J Melville it was **RESOLVED**

**That this item be deferred to the next meeting for further consideration**

All present unanimously agreed.

## **10. STREET LIGHTS AT TRACKSIDE**

The Chair explained a meeting had taken place today with a representative from Cozens the contractors for street lights, Cllr I Jackson, Cllr B Hester and the Chair.

A plan was produced showing the placement of three street lights at Trackside which street lights would be of the same design as those in the Memorial Park illuminating the same brightness. Cozens were to produce a quote which should be referred to full Council

As proposed by Cllr J Melville and seconded by Cllr B Wright it was **RESOLVED**

**That the quote should be referred to full Council**

All present unanimously agreed.

*Note : 19.15 Cllr A Fryer left the meeting.*

## **11. TREE MANAGEMENT POLICY**

The Chair outlined the Tree Management Policy. The Head Groundsman confirmed the Policy, introduction, format and narrative covered questions raised by residents. It was agreed that the Tree Management Policy should be accepted and recommended to full Council.

As proposed by Cllr B Hester and seconded by Cllr I Jackson it was **RESOLVED**

**That the Tree Management Policy should be accepted and recommended in its present format to full Council**

All present unanimously agreed.

## **12. HEAD GROUNDSMAN**

It was reported the new recycling bins had been installed.

## **13. NORTH WALSHAM PLAY**

**(a) Skate Parking Planning Application.** The Chair confirmed that planning permission had been granted for this planning application.

**(b) Cadent at Trackside.** – Mr M Smith explained that a “Test Pit” needed to be dug at the gate to Trackside Park to investigate whether the pipe is adequately protected ie for vehicular access to the Park. He would organise this with the Head Groundsmen.

**(c) Pocket Park Grant** – The application for this grant was unsuccessful. Further grant applications including the Big Society had been made.

**(d) Woodville Swing** – After consideration it was agreed to order a three bay swing with two standard seats. The damaged rope swing would be taken away.

## **14. The Chairman’s Report**

The Chair stated there was nothing to report further as all items had been covered during the meeting.

Meeting closed : 19.35

**Date of next meeting : 10 March 2020**

